

David Okafor, PMP

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June 22, 2026

HubSpot
Cambridge, MA

Re: Senior Project Manager

Dear Hiring Manager,

Complex programs succeed or fail on the unglamorous work of sequencing, communication, and risk removal — and that's exactly the work I'm best at, which is why I'm excited about the Senior Project Manager role at HubSpot.

Over the last seven years I've delivered software and operations programs worth up to \$12M, consistently on time and within 3% of budget. I led a 40-person cross-functional rollout across four time zones, cut status-meeting time 30% with a leaner reporting cadence, and recovered a red-status program to on-track in two quarters. I'm PMP-certified, fluent in Agile and hybrid delivery, and I keep executives and engineers reading from the same page.

I'd welcome the chance to bring that steady delivery to your team. Thank you for your consideration.

Sincerely,

David Okafor, PMP